



## Assessment Variation Form Request for Extension and/or Consideration Due to Illness or Misadventure

Assessment Year: \_\_\_\_\_

Students are to fill in the form and take to the Classroom Teacher.

Student Name: _____ Teacher Name: _____			
Course: _____ Task No. and Name: _____			
Scheduled Completion Date: _____			
<b>Nature of task: (please circle)</b>			
<input type="checkbox"/> Examination	<input type="checkbox"/> Portfolio	<input type="checkbox"/> Written Task	
<input type="checkbox"/> Performance	<input type="checkbox"/> Research Activity	<input type="checkbox"/> Speaking Task	
<input type="checkbox"/> Assignment	<input type="checkbox"/> Practical Task	<input type="checkbox"/> Field Work	
<input type="checkbox"/> Listening Task	<input type="checkbox"/> In-class test		
<b>Reason for consideration:</b>			
<input type="checkbox"/> illness	<input type="checkbox"/> misadventure		
<input type="checkbox"/> accident	<input type="checkbox"/> other _____		
<b>Supporting Documentation for Medical/Other Reason is attached:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Medical or Pharmacy Certificate/Statutory Declaration (signed by parent/carer – copy attached): _____ <i>Name of Doctor/Pharmacist/Justice of the Peace</i>			
_____ <i>Signature of Student</i>	/ / <i>Date</i>	_____ <i>Signature of Parent/Carer</i>	/ / <i>Date</i>
<b>Classroom Teacher Comment:</b> _____ _____ _____			
_____ <i>Signature of Classroom Teacher</i>	/ / <i>Date</i>	<i>Please turn over →</i>	

**Faculty Head Teacher Recommendation:**

- Sit or submit the task without penalty
- Complete an alternative task
- Approve an extension without penalty
- Estimate to be given
- Task to be submitted with penalty
- No extension granted
- No marks to be awarded

Reason for decision: \_\_\_\_\_

\_\_\_\_\_

New due date (if applicable): \_\_\_\_\_

\_\_\_\_\_  
*Signature of Faculty Head Teacher*

/ /  
*Date*

**Deputy Principal Recommendation:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Signature of Deputy Principal*

/ /  
*Date*

- \* **Original given to student**
- \* **Copy given to Classroom Teacher**
- \* **Copy retained by Deputy Principal**