

**Armidale Secondary College**

**Laptop Long Term Loan - Student Agreement**

***This agreement must be read and signed for students to gain access to a long-term learning device loan. This form is to be returned to the IT Office in the Library.***

* I agree that my use of the NSW Department of Education (NSWDoE) internet will be primarily for learning.

* I agree to only ever use my own portal/internet login details and never use or share those with others.

* I agree to not hack or bypass any hardware and software security implemented by NSWDoE or Armidale Secondary College.

* I agree to not use the internet and technological device to knowingly search for, link to, access or send anything that is offensive, pornographic, racist, threatening, abusive, illegal or defamatory.

* I agree to report inappropriate behaviour and material to my teacher.

* I agree to be a safe and respectful technology user by refraining from using offensive, harassing and abusive language and will report any cases of such usage against me to my teacher.

* I agree to stay safe by not giving out my personal information or login details to strangers.

* I understand that my activity on the internet is recorded and these records may be used in investigations, court proceedings or for other legal reasons.

* I acknowledge that the school cannot be held responsible for any damage to or theft of my device.

* I agree that use of my device during school activities is at the direction of the teacher.

* I understand that video and audio piracy is illegal and agree to not participate in video or audio piracy.

* I agree to report any information to my teachers should I observe or know of video or audio piracy occurring on the school premises and on a technological device.

* I agree to use the recording devices both audio and visual appropriately. This includes never photographing or video recording teachers or other students without permission.

* I agree that this device must be returned at the end of each term for auditing purposes, updates and cleaning.

* **I agree to pay the $100 per year non-refundable fee and take care of this school-loaned device and charger**

* **I agree that a further fee may apply if there is damage to the device and/or charger**

***The BYOD Policy and Internet Use Policy are both available on the school’s website:***

[***https://armidale-***](https://armidale-)***s.schools.nsw.gov.au/learning-at-our-school/bring-your-own-device.html***

# Please complete the following fields

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Long-term device loan** | | | |  | |
| **Device Model and Make:** | | **Serial Number:** | |  | **Barcodes:** |
| **Please tick:**  **I have read the above and agree to the long-term learning device loan & Internet use terms** | | | | **Finance signature / stamp for $50**  **payment** | |
| **Print Student Name:** | **Student Signature:** | | **Signed in the presence of:**  **Print Parent Name** |  | **Parent Signature:** |
| **Date of Loan:** | **Date returned:** | | **Checked – term 1**  **- term 2** |  | **Checked – term 3**  **- term 4** |